

Court Checklist

1. When and where Court will occur.

- a. Talk to autocrat - where and when
- b. Talk to feastcrat - when

2. Acoustics:

- a. Good acoustics; and/or
- b. PA system.

3. Court business finalized at least ½ - ¾ hour prior to Court.

- a. Get winners of day's tournaments and competitions;
- b. List of all Court business;
- c. Order of Court business;
- d. Phonetic written pronunciation of names;
- e. Typewritten or legible scroll texts;
- f. Write down litany (legibly) for Court just in case!
- g. Defer event announcements and personal gifts to sitting in State or other more appropriate time.

4. Brief Crowns on Court business (½ hour prior to Court):

- a. Who is coming;
- b. If person isn't there, if representative is present and acceptable;
- c. Why are they coming; and
- d. Personal anecdotes about people.

5. Physics of Court:

- a. Set up for Court completed at least 15 minutes beforehand;
- b. Minimal distance between herald and "cheap seats";
- c. Thrones for ALL Royalty present;
- d. Table behind thrones to hold scrolls, water, gifts, etc.;
- e. HAVE scrolls, gifts, water, etc.
- f. Space behind thrones for herald and Royal retinue;
- g. Enough light to read scrolls by; and
- h. Kneeling pillows are far enough out.

6. In Court:

- a. Avoid "dead air" such as conferring with Crowns;
- b. Avoid pontification;
- c. Enunciate; project; DO NOT SHOUT;
- d. Relay information to populace; have accomplices to signal you;
- e. Relax, you are among friends;
- f. Flex your knees—locking them will cause you to faint or get fatigued;
- g. EVERY award is IMPORTANT; and above all,
- h. KEEP IT MOVING and entertaining!

(by Eldred Ælfwald)